

Kohn-Ell Association Management Services, LLC
205 West Millbrook Rd., Ste 210, Raleigh, NC 27609
Phone: (919) 856-1844 Fax: (919) 571-8290
accounting-info@kohnell.com

REQUEST FOR STATEMENT OF UNPAID ASSESSMENTS

Association:
Lot or Unit:
New Owner: Name of Seller:
Address:

Mailing Address: (if different) _____

Closing Date:
Requesting Firm:
Fax #: Phone #:
Contact/Fax to:

STATEMENT OF UNPAID ASSESSMENTS

Calculations are based on good faith estimates by Kohn-Ell Association Management – Please review.

Regular Dues are:

Please collect the assessment/dues payments through:

TOTAL SUMS TO BE COLLECTED (please remit separate checks):

From Seller:	\$	Payable to:
From Buyer:		
Regular Assessments	\$	Payable to:
Certification Fee	\$ 75.00	Payable to: Kohn-Ell Association Mgmt Services, LLC

Mail to: Kohn-Ell Association Management
205 West Millbrook Rd., Suite 210, Raleigh, NC 27609
Prepared by: _____

Is the buyer being provided with a set of Covenants?
Answer here: Yes or No
Kohn-Ell will provide a copy for a fee of \$25.00